

**IN THE UNITED STATES DISTRICT COURT
FOR THE SOUTHERN DISTRICT OF ALABAMA**

**IN RE: IMPLEMENTATION OF
REQUIREMENTS OF THE
E-GOVERNMENT ACT OF
2002**

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* **STANDING ORDER NO. 30**
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In compliance with the E-Government Act of 2002 (Pub. L. No., 107-347) and in order to promote electronic access to case files while also protecting personal privacy and other legitimate interests, it is

ORDERED that, effective immediately, parties shall refrain from including, or shall partially redact where inclusion is necessary, the following personal data identifiers from all pleadings filed with the court, including exhibits, whether filed electronically or in paper, unless otherwise ordered by the court:

- 1) **Social Security numbers.** If an individual's social security number must be included in a pleading, only the last four digits of that number should be used.
- 2) **Names of minor children.** If the involvement of a minor child must be mentioned, only the initials of that child should be used.
- 3) **Dates of birth.** If an individual's date of birth must be included in a pleading, only the year should be used.
- 4) **Financial account numbers.** If financial account numbers are relevant, only the last four digits of these numbers should be used.

Any party wishing to file a document containing the personal data identifiers listed above may file an unredacted document under seal. A party filing under seal an unredacted document containing personal data identifiers shall file simultaneously a redacted copy of the document for the public file.

Counsel are urged to notify all clients of this order and the provisions of the E-Government Act of 2002, so that an informed decision about the inclusion of personal identifying information in pleadings and documents may be made. The responsibility for redacting these personal identifiers rests solely with counsel and the parties. The Clerk of the court will not review pleadings for compliance with this order.

_____/s/_____
CALLIE V. S. GRANADE
Chief United States District Judge

_____/s/_____
CHARLES R. BUTLER, JR.
United States District Judge

_____/s/_____
WILLIAM H. STEELE
United States District Judge

_____/s/_____
VIRGIL PITTMAN
Senior United States District Judge

_____/s/_____
W. BREVARD HAND
Senior United States District Judge